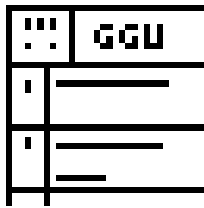


Input and visualisation of bore log data to DIN 4022,  
ISO 14688-1 and ISO 14689-1

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# GGU-BORELOG

VERSION 6



Last revision: March 2010  
Copyright: Prof. Dr. Johann Buß  
Technical implementation and sales: Civilserve GmbH, Steinfeld

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## Contents:

<b>1</b>	<b>Preface .....</b>	<b>4</b>
<b>2</b>	<b>Licence protection and installation .....</b>	<b>4</b>
<b>3</b>	<b>Language selection.....</b>	<b>4</b>
<b>4</b>	<b>Starting the program.....</b>	<b>5</b>
<b>5</b>	<b>Description of menu items.....</b>	<b>6</b>
5.1	File menu.....	6
5.1.1	"New" menu item.....	6
5.1.2	"Load" menu item.....	6
5.1.3	"Add file" menu item.....	6
5.1.4	"Save" menu item .....	6
5.1.5	"Save as" menu item.....	6
5.1.6	"Import GGU-STRATIG file" menu item .....	7
5.1.7	"Add GGU-STRATIG file" menu item .....	7
5.1.8	"Save GGU-STRATIG file" menu item .....	7
5.1.9	"Printer preferences" menu item.....	8
5.1.10	"Print all bore logs" menu item.....	8
5.1.11	"Print individual bore logs" menu item.....	10
5.1.12	"Exit" menu item.....	10
5.1.13	"1, 2, 3, 4" menu items.....	10
5.2	Edit menu .....	11
5.2.1	"Preferences" menu item.....	11
5.2.2	"Bore log" menu item .....	11
5.2.2.1	General processing options .....	11
5.2.2.2	"Base data" button .....	13
5.2.2.3	"Horizons" button: General data input information .....	14
5.2.2.4	"Horizons" button: Input using GGU abbreviations .....	16
5.2.2.5	"Horizons" button: Input using SEP abbreviations .....	17
5.2.2.6	Data exchange with GGU-STRATIG .....	21
5.2.3	"Heading and header" menu item .....	22
5.2.4	" Project, report, etc " menu item.....	23
5.2.5	"Company" menu item.....	25
5.2.6	"Additional data" menu item.....	25
5.2.7	"For all" menu item.....	26
5.2.8	"Swap bore logs" menu item.....	26
5.2.9	"Page format" menu item.....	27
5.2.10	"Load graphics preferences" menu item.....	27
5.2.11	"Save graphics preferences" menu item.....	27
5.2.12	"GGU abreviations" menu item .....	28
5.2.13	"SEP abreviations" menu item.....	28

5.3	Graphics preferences menu .....	30
5.3.1	"Refresh and zoom" menu item .....	30
5.3.2	"Zoom info" menu item .....	30
5.3.3	"Font selection" menu item.....	30
5.3.4	"Header toolbar" menu item .....	31
5.3.5	"Toolbar preferences" menu item .....	31
5.4	? menu .....	32
5.4.1	"Copyright" menu item.....	32
5.4.2	"Maxima" menu item .....	32
5.4.3	"Help" menu item .....	32
5.4.4	"Mini-Help" menu item .....	32
5.4.5	"GGU on the web" menu item .....	32
5.4.6	"GGU support" menu item.....	32
5.4.7	"What's new?" menu item.....	32
5.4.8	"Language preferences" menu item .....	32
<b>6</b>	<b>Tips.....</b>	<b>33</b>
6.1	Keyboard and mouse.....	33
6.2	Function keys .....	33
6.3	"Copy/print area" icon.....	34
<b>7</b>	<b>Index.....</b>	<b>35</b>

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## 1 Preface

---

The **GGU-BORELOG** program allows simple input and high-quality graphical output of bore logs to either DIN 4022 or ISO 14688-1 and ISO 14689-1. In addition, data records either generated by or intended for import into the **GGU-STRATIG** program (soil column visualisation), can be imported and generated.

Data input is in accordance with conventional WINDOWS operations and can therefore be learned almost entirely without the use of a manual. Graphic output supports the true-type fonts supplied with WINDOWS, so that excellent layout is guaranteed. Colour output and any graphics (e.g. files in formats BMP, JPG, PSP, TIF, etc.) are supported. DXF files can also be imported by means of the integrated Mini-CAD module (see the "**Mini-CAD**" manual).

The program has been thoroughly tested. No faults have been found. Nevertheless, liability for completeness and correctness of the program and the manual, and for any damage resulting from incompleteness or incorrectness, cannot be accepted.

---

## 2 Licence protection and installation

---

In order to guarantee a high degree of quality, a hardware-based copy protection system is used for the **GGU-BORELOG** program.

The GGU software protected by the *CodeMeter* copy protection system is only available in conjunction with the *CodeMeter stick* copy protection component (hardware for connection to the PC, "*CM stick*"). Because of the way the system is configured, the protected software can only be operated with the corresponding CM stick. This creates a fixed link between the software licence and the CM stick copy protection hardware; the licence as such is thus represented by the CM stick. The correct Runtime Kit for the CodeMeter stick must be installed on your PC.

Upon start-up and during running, the **GGU-BORELOG** program checks that a CM stick is connected. If it has been removed, the program can no longer be executed.

For installation of GGU software and the CodeMeter software please refer to the information in the *Installation notes for GGU Software International*, which are supplied with the program.

---

## 3 Language selection

---

**GGU-BORELOG** is a bilingual program. The program always starts with the language setting applicable when it was last ended.

The language preferences can be changed at any time in the "?" menu, using the menu item "**Spracheinstellung**" (for German) or "**Language preferences**" (for English).

---

## 4 Starting the program

---

After starting the program, you will see two menus at the top of the window:

- File
- ?

After clicking the "**File**" menu an existing file can be opened using the "**Load**" menu item. A new file can be created using the "**New**" menu item. First, decide whether the bore log will be visualised to ISO 14688-1 in a dialogue box. A standard page (empty) of the selected bore log is then displayed on the screen. Four menus appear at the top of the window:

- File
- Edit
- Graphics preferences
- ?

After clicking one of these menus, the so-called menu items roll down, allowing you access to all program functions.

The program works on the principle of *What you see is what you get*. This means that the screen presentation represents, overall, what you will see on your printer. In the last consequence, this would mean that the screen presentation would have to be refreshed after every alteration you make. For reasons of efficiency and as this can take several seconds for complex screen contents, the **GGU-BORELOG** screen is not refreshed after every alteration.

If you would like to refresh the screen contents, press either [F2] or [Esc]. The [Esc] key additionally sets the screen presentation back to your current zoom, which has the default value 1.0, corresponding to an A4 format sheet.

---

## 5 Description of menu items

---

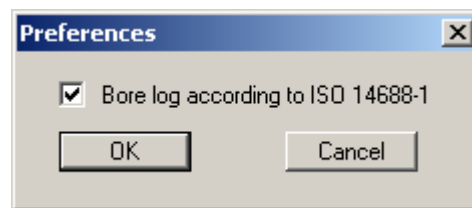
### 5.1 File menu

---

#### 5.1.1 "New" menu item

Select this menu item in order to create a new bore log. You will thus delete all existing entries for bore logs. You should therefore ensure that you have properly saved any previous logs.

The following dialogue box opens for selecting the required standard. If the check box is deactivated bore log visualisation is based on DIN 4022for .



An empty standard page corresponding to the chosen standard will appear on the screen. You can now enter a new bore log.

#### 5.1.2 "Load" menu item

You can load a file with strata data, which was created and saved at a previous sitting, and then edit the strata data.

#### 5.1.3 "Add file" menu item

You can load a file created at a previous sitting with the **GGU-BORELOG** program into a currently displayed bore log. The data from the selected file will be added to the current data. It is therefore possible to create one data set from several previous data sets.

#### 5.1.4 "Save" menu item

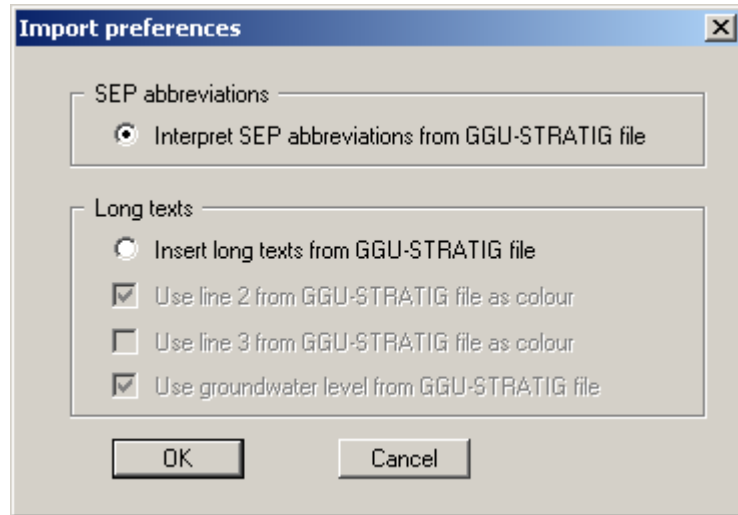
You can save data entered or edited during program use to a file, in order to have them available at a later date, or to archive them. The data is saved without prompting with the name of the current file.

#### 5.1.5 "Save as" menu item

You can save data entered during program use to an existing file or to a new file, i.e. using a new file name. For reasons of clarity, it makes sense to use ".sch" as file suffix, as this is the suffix used in the file requester box for the menu item "**File/Load**". If you choose not to enter an extension when saving, ".sch" will be used automatically.

### 5.1.6 "Import GGU-STRATIG file" menu item

This menu item allows loading of files created with the **GGU-STRATIG** (graphical presentation of bore profiles). These data can then be equipped with additional information typical for bore logs. The default suffix for the **GGU-STRATIG** program is ".bop". Before the **GGU-STRATIG** file can be imported into **GGU-BORELOG**, you must define the import format.



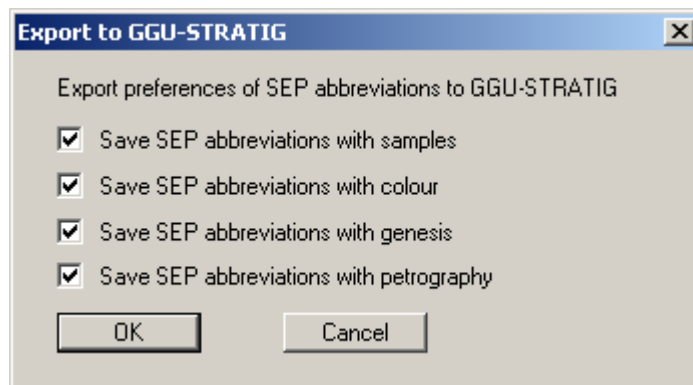
In order to achieve maximum *import security*, it is best to create the **GGU-STRATIG** file using the SEP 2 abbreviations. Select the upper switch "**Interpret SEP abbreviations from GGU-STRATIG**".

### 5.1.7 "Add GGU-STRATIG file" menu item

This menu item allows adding of files (see also Section 5.1.3) created with **GGU-STRATIG** (graphical presentation of bore profiles). Otherwise, the information for the menu item "**File/Import GGU-STRATIG file**" is valid.

### 5.1.8 "Save GGU-STRATIG file" menu item

Once you have created a bore log, you can create a further file from this, which can then be read and edited by **GGU-STRATIG**. As the bore log generally contains much more information (e.g. information on the drilling process, geological information, etc.) than the graphical output of **GGU-STRATIG**, it usually makes more sense to first create the log and then the **GGU-STRATIG** file, using this menu item. Output to **GGU-STRATIG** is:

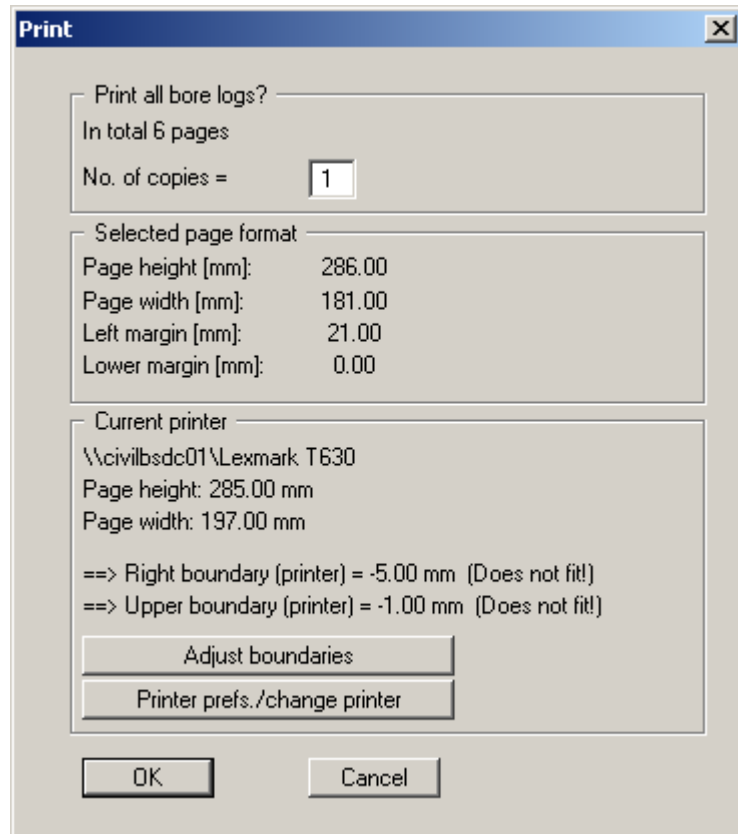


### 5.1.9 "Printer preferences" menu item

You can edit printer preferences (e.g. swap between portrait and landscape) or change the printer in accordance with WINDOWS conventions.

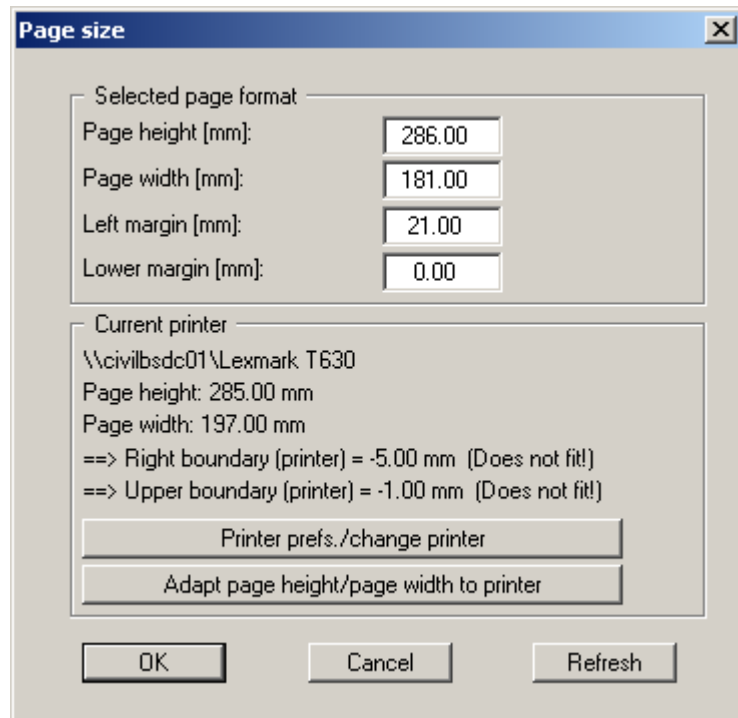
### 5.1.10 "Print all bore logs" menu item

All bore logs entered can be sent to the local printer using this menu item. A different printer may also be selected by pressing "**Printer prefs./change printer**"



Specify the required number of copies in the dialogue box. The other group boxes show the currently used page format and information on the printable area for the selected printer. If the page settings do not allow the page to be output completely on one sheet, the necessary adjustments can be made by pressing "**Adjust boundaries**". The following dialogue box opens:

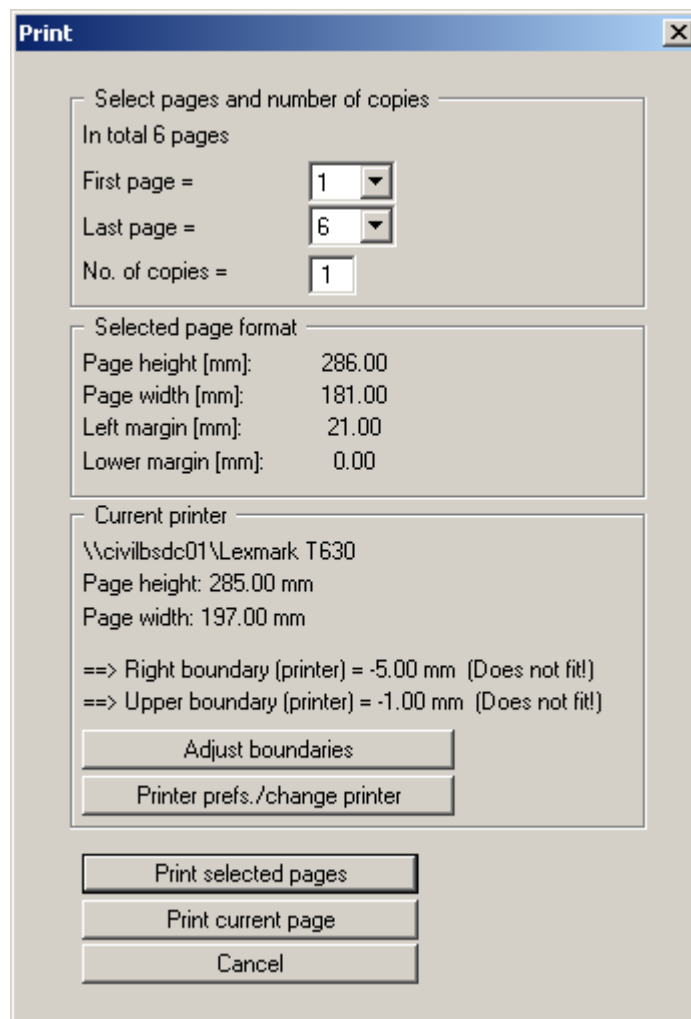




Click the "**Refresh**" button afterwards if these settings are manually adjusted. The new data is then compared to the printer data and the result displayed. It is also possible to specify the left and lower boundaries only and have the program determine the required sizes by pressing "**Adapt page height/page width to printer**".

### 5.1.11 "Print individual bore logs" menu item

The individual pages of the bore log can be printed using this menu item.



Select the required pages and the number of copies in the upper group box. Below this the same settings are available for page optimisation as where previously described for the menu item "**File/Print all bore logs**" (see Section 5.1.10).

Start the printing process by pressing "**Print selected pages**". It is possible to quickly print the bore log page currently displayed on the screen without making any selections beforehand by pressing "**Print current page**".

### 5.1.12 "Exit" menu item

After a confirmation prompt, you can quit the program.

### 5.1.13 "1, 2, 3, 4" menu items

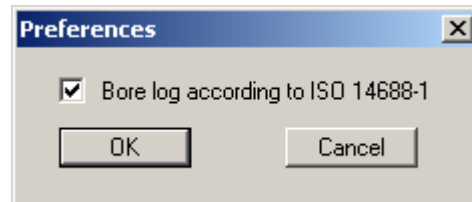
The "1, 2, 3, 4" menu items show the last four files worked on. By selecting one of these menu items the listed file will be loaded. If you have saved files in any other folder than the program folder, you can save yourself the occasionally onerous *rummaging* through various sub-folders.

## 5.2 Edit menu

---

### 5.2.1 "Preferences" menu item

The following dialogue box opens for selecting the required standard. In an existing bore log this allows easy movement between the various visualisations of the different standards.

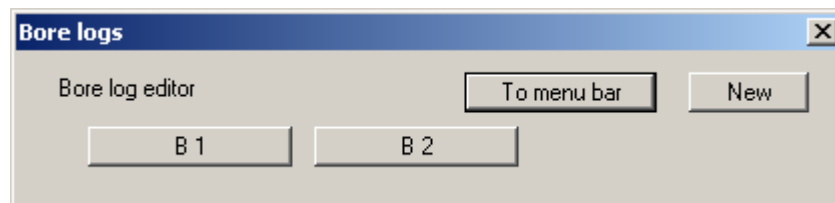


If the check box is deactivated bore log visualisation is based on DIN 4022.

### 5.2.2 "Bore log" menu item

#### 5.2.2.1 *General processing options*

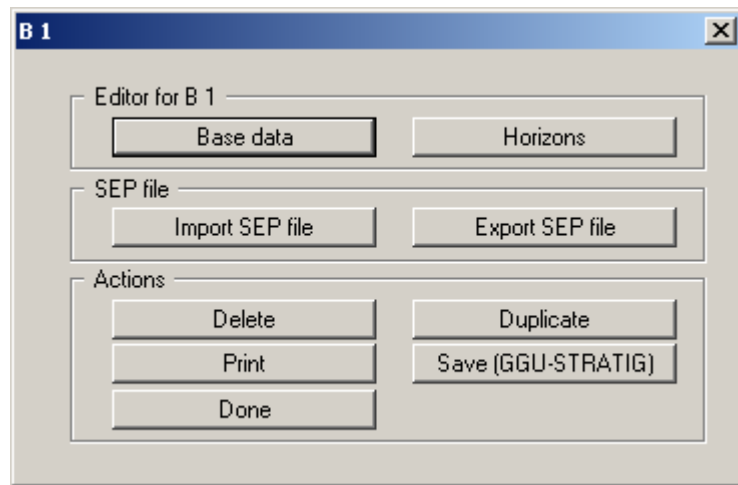
This menu item allows new bore log input or existing bore logs to be edited. The following dialogue box will open, for example:



Two bore logs B1 and B2 are already present in this example. The following actions are now possible:

- **"To menu bar"**  
You return to the original menu bar.
- **"New"**  
You will create a new bore log.
- **"B 1", "B 2", ...**  
By clicking a box containing a borehole name (here: B 1 and B 2) the corresponding bore logs opens and can be edited.

After clicking on "New" or on the button of an existing bore log the following dialogueue box opens:

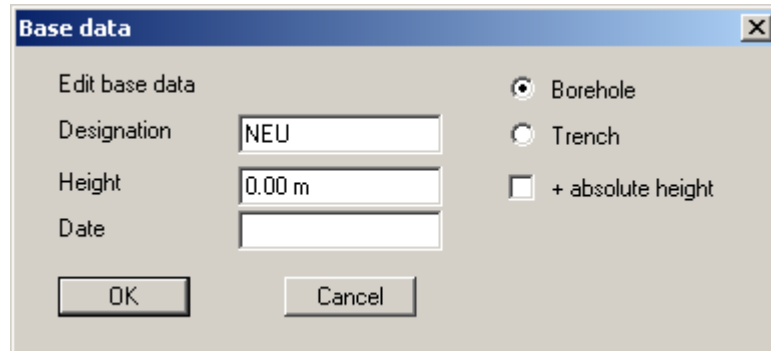


The descriptions of the two upper buttons "**Base data**" and "**Horizons**" can be found in Sections 5.2.2.2 - **Fehler! Verweisquelle konnte nicht gefunden werden.** The following additional actions can be started in the subsequent dialogue boxes for the B1 bore log selected here:

- "**Import SEP file**"  
The box allows a file created using the *SchichtenErfassungsProgramm* (Strata Recording Program) SEP (Version 2) developed by LBEG (formerly NLfB) in Hannover, Germany to be imported. The abbreviations used in the SEP 2 program were developed for recording data from field investigations. The SEP 2 abbreviations are automatically interpreted and converted to the corresponding long text. The highest possible degree of compatibility between the **GGU-STRATIG** and **GGU-BORELOG** programs can be achieved by using the SEP 2 set of abbreviations. The SEP 2 abbreviations are described in more detail in Section **Fehler! Verweisquelle konnte nicht gefunden werden.**
- "**Export SEP file**"  
The abbreviation record can be exported in the LBEG Hannover SEP 2 program format. The only requirement is that stratigraphic data was entered using the SEP 2 abbreviations. The **GGU-BORELOG** program includes the SEP 2 abbreviations defined for the engineering geology field. Therefore, when exporting your bore log to a SEP 2 file, select the type "**Engineering geology (IG)**". An input box opens for the header data required by the LBEG SEP 2 program for every bore log.
- "**Delete**"  
The currently displayed bore log will be deleted.
- "**Duplicate**"  
The currently displayed bore log will be duplicated. You will automatically find yourself in the "**Base data**" dialogueue box of the duplicated bore log.
- "**Print**"  
Only the current bore log will be printed (B 1 in the example). It is possible to print a single sheet only, if the bore log consists of several pages.
- "**Save (GGU-STRATIG)**"  
The current bore log (B 1 in the example) can be exported as an individual borehole as a ".bop" file for importing into the **GGU-STRATIG** program.
- "**Done**"  
You will arrive back at the previous dialogueue box.

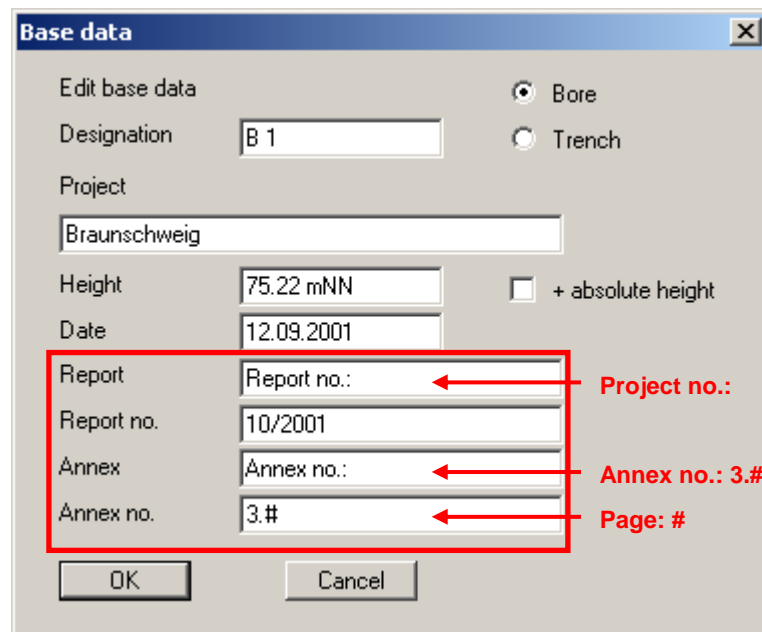
### 5.2.2.2 "Base data" button

Using the "**Base data**" button in the editor box belonging to the "**Edit/Bore log**" menu item, the specific base data for a new bore log can be entered or the data of an existing bore log be edited. For y new bore log you will see the following dialogue box, for example:



The borehole data entered here are in turn entered into the form corresponding to the selected standard. Activating the "**Bore**" and "**Trench**" radio buttons and the "**+ absolute height**" check box facilitates the corresponding input on the form.

Some of the input boxes in the above dialogue box are hidden by default, because they are normally specified once for all bore logs or annexes. If the input rows are activated in the menu item "**Edit/Project, report, etc.**" (see Section 5.2.4), input can be made individually for each bore log, as shown in the example dialogue box below.



The default entries for "**Report:**" and "**Annex:**" can be edited as required (e.g. to "**Project no.:**" and "**Page no.**"). In addition, it is possible to generate automatic numbering within the bore log by entering "#" in the input rows after "**Annex:**" and "**Annex no.**". In the example above the annexes are sequentially numbered in the format 3.1, 3.2, 3.3 etc., by entering "3.#" (also see Section 5.2.4, menu item '**Edit/Project, report, etc.**').

### 5.2.2.3 "Horizons" button: General data input information

After selecting a bore log in the "Edit/Bore log" menu item's dialogue box, the ground structure of the corresponding bore log can be entered or edited using the "Horizons" button. The following dialogue box shows an example:

The screenshot shows a dialog box titled "Designation: B 1 Horizon no. 1". It contains several input fields and buttons. A red box highlights the "SEP abbrevs." field containing the text "0.3/q/mS;fs,u,h/Mu/dbn/bv2,OH", with a red arrow pointing to it and the label "abbreviation line". Below this, the "Depth" field contains "0.30" and the "Designation" field contains "medium sand, fine-sandy, silty, humous". The "Cuttings" field is empty. The "Drilling procedure" field contains "easy to drill". The "Colour" field contains "darkbrown". The "Usual design." field contains "topsoil". The "Geol. desig." field contains "Quaternary". The "Horizon" section contains buttons for "Previous", "Next", "Delete", "Paste", "Remarks", "Sh. text", "Samples", "Cancel", and "Done". A red box highlights four code number fields: "32", "31", "20", and "70", with a red arrow pointing to them and the label "code numbers".

A stratum input is always possible via manual input of the description in the corresponding input boxes. It is much quicker to use the abbreviations in the uppermost line, the *abbreviation line*. By clicking the "Interpret" button after entering the abbreviations, the program automatically enters the long texts associated with the abbreviations in the corresponding lines.

Two abbreviation systems are envisaged: the GGU abbreviations, as a relatively simple system developed from practical use for recording strata, and the SEP 2 abbreviations from the 'Schichten-Erfassungs-Programm SEP' (Version 2) published by the LBEG Landesamt für Bergbau, Energie und Geologie (formerly: Geological Survey of Lower Saxony NLfB). You can switch between the two abbreviation systems by clicking on the "GGU abbrevs." or the "SEP abbrevs." buttons.

**Due to the greater flexibility, the SEP abbreviations are recommended.**

At the bottom right you will see four boxes with code numbers. The code numbers control the fill of the horizon presentation with soil type symbols according to German Standard DIN 4023. The code numbers are only relevant if the bore logs entered in **GGU-BORELOG** are required for subsequent graphical visualisation as soil columns in the **GGU-STRATIG** program (see Section 5.2.2.6).

There are a further nine buttons in the lower area of the "**Horizons**" dialogue box, used for the following actions:

- "**Previous**"  
You will return to the previous horizon. Alterations to the current horizon will be saved.
- "**Next**"  
You will advance to the next horizon. Alterations to the current horizon will be saved.
- "**Delete**"  
The horizon displayed in the dialogue window will be deleted.
- "**Paste**"  
An additional horizon can be pasted prior to the displayed horizon.
- "**Remarks**"  
Clicking this box generates a dialogue box for entering remarks or similar on the borehole. They appear on the DIN 4022 form in column 3 or in column 7 of the ISO 14688-1 form. Some long texts interpreted from abbreviations, e.g. groundwater level information, are automatically entered in the corresponding columns for the selected standard during interpretation.
- "**Sh. text**"  
The short text relevant for using the record for graphical visualisation in **GGU-STRATIG** can be entered in this dialogue box.
- "**Samples**"  
Enter the type, number and depth of samples in this dialogue box. These data can be found in the DIN 4022 form in columns 4, 5 and 6 or on the ISO 14688-1 form in column 6. The samples can also be entered and interpreted using the SEP 2 abbreviations (see explanation in Section **Fehler! Verweisquelle konnte nicht gefunden werden. "SEP abbreviations"**).
- "**Cancel**"  
Horizon input will be stopped. Alterations to the displayed horizon will be rejected.
- "**Done**"  
Horizon input is complete. Alterations to the displayed horizon will be accepted.

#### 5.2.2.4 "Horizons" button: Input using GGU abbreviations

If "GGU abbrevs." are selected in the "Horizons" dialogue box, the abbreviations used by GGU prior to the introduction of SEP abbreviations are entered in the abbreviation line. The GGU abbreviations are contained in the "KURZ.txt" file and include all necessary parameters (long text, short text, code number). The GGU abbreviations can be edited using the menu item "Edit/GGU abbreviations" (see Section 5.2.12).

For horizon input using GGU abbreviations, the following agreements are valid:

- A maximum of 6 abbreviations will be interpreted, to be separated by comma or space.
- A "#" will not be interpreted.
- The first abbreviation will be interpreted as main soil type and used in the text. The second abbreviation, if it begins with a capital letter, will also be interpreted as a main soil type. If two main soil types are present, they will be automatically connected with a "+".
- The 3rd and 4th abbreviation, and the 2nd abbreviation for lower case, are interpreted as accessory soil types. If no accessory soil types are present enter the hash sign "#" two or three times as appropriate.
- The fifth and sixth abbreviations for further soil characteristics (e.g. colour) will be interpreted according to the default preferences and entered into the form.

When entering the GGU abbreviations the horizon depth is entered first in the "Depth" box, i.e. the horizon base relative to the top of the stratigraphic log. Then enter the abbreviations for the soil types and colours in the abbreviation line and click the "Interpret" command button or press the key combination [Alt] + I. The program then interprets the abbreviations and generates the corresponding long text, short text and code numbers in accordance with the contents of the "KURZ.txt" file.

Examples:

- The abbreviations "U, T, fs-, ms+, ge" give:  
Silt + clay  
yellow  
slightly fine-sandy, very medium-sandy
- The abbreviations "S, #, u, #, hbr" give:  
Sand  
light brown  
silty
- The abbreviations "S, u+, t, fg-, gr" give:  
Sand  
grey  
very silty, clayey, slightly fine-gravelly

After interpretation you can edit and extend the long and short texts according to your wishes.



### 5.2.2.5 "Horizons" button: Input using SEP abbreviations

SEP stands for SchichtenErfassungsProgramm.

The SEP program, Version 2 of which is implemented in **GGU-BORELOG**, was developed by LBEG (*Landesamt für Bergbau, Energie und Geologie*, formerly: *Niedersächsisches Landesamt für Bodenforschung, NLF*) in Hannover and allows the acquisition of data collected in field investigations. This program includes a set of abbreviations that can also be selected for use in the **GGU-STRATIG** program for entering strata using abbreviations. If you have the **GGU-STRATIG** program (graphical presentation of stratigraphic logs), as well as **GGU-BORELOG**, you can achieve the highest possible compatibility between the data sets of both programs by exclusively using the SEP 2 abbreviations.

For a detailed study of the SEP 2 abbreviations please see the SEP 2 manual, available from the LBEG. After bore or sounding input, **GGU-BORELOG** allows saving in a SEP 2 compatible format, if you have used the SEP 2 abbreviations. You can thus achieve a high degree of compatibility to other applications. Loading of files created with the SEP 2 program is also supported.

The abbreviations defined by LBEG for the "**Engineering geology**" subset are included in the "**SEPKURZ.TXT**" file, which is included with the program. The existing SEP 2 abbreviations can be viewed, printed and, if necessary, modified in the menu item "**Edit/SEP abbreviations**" together with the long texts and short texts, and the code numbers for controlling soil column hatching.

If files created using modified SEP 2 abbreviations are forwarded to third parties, compatibility with the *receiver's* programs cannot be guaranteed, because the modified abbreviations are not available and cannot therefore be interpreted.

If data forwarding is required, e.g. at the client's request, it is better to work with the original SEP 2 file (for transfer to the SEP 2 program) or to send the modified "**SEPKURZ.txt**" file with the data (for transfer to **GGU-BORELOG** and **GGU-STRATIG**).

A SEP 2 abbreviation line consists of seven input areas :

- Depth
- Stratigraphy (age)
- Petrography (main soil types + accessory soil types + characteristics if necessary)
- Genesis (origin)
- Colours
- Supplements
- Samples

These input areas are each separated by a " / ".

In the petrography field, the main and accessory soil types are separated by a " ; ".

Several abbreviations within a field are separated by commas " , ".

**Depth / Stratigraphy / Petrography (main) ; Petrography (accessory) / Genesis /  
Colours / Supplements / Samples**

The SEP 2 program allows an abbreviation line length of 256 characters. **GGU-BORELOG** also allows this line length. If the number of abbreviation characters goes above a value of 60, the input window will scroll horizontally to the left. With the **[Pos1]** key you can return to the beginning of the line. With the **[End]** key you can move to the end of the abbreviation line.

Abbreviations for *properties* can be entered in any position in the petrography field, e.g. information on grain roundness for a fine gravel constituent or on lime content. The abbreviations and corresponding long texts can be found under "**Edit/SEP abbreviations**" by pressing the dialogue box button "**Petrographic properties**".

**Quality information** is noted by a number associated with the corresponding abbreviation. They are allocated as follows: "1" = "**very slight**", "2" = "**slight**", "4" = "**strong**", "5" = "**very strong**". It is not necessary to enter the "3" = "**middle**".

- Example:  
The following horizon is to be entered:  
*Horizon base = 2,35 m*  
*Medium sand, slightly fine-sandy, very silty, brown, soil group SU\*,*  
*stratigraphy, genesis and samples not present*  
The abbreviation line is:  
2,35 // mS ; fs2 , u4 // bn / SaU2  
After pressing the "**Interpret**" button all input will be converted to long texts.

If an input is not required in an area (e.g. stratigraphy), simply leave the "**Stratigraphy**" area empty (see example above).

Unnecessary fields at the end of a line are simply left blank (in the above example: no samples, the line ends after the soil group abbreviation).

For *colour* input, two colours can also be combined. For example:

- gero ==> yellowred (ge = yellow; ro = red)
- dbn ==> dark brown (d = dark; bn = brown)

If an "=" is entered after the colour abbreviation, the long text will be supplemented with "ish".  
For example:

- ge= ==> yellowish
- ro= ==> reddish

If an abbreviation from a different input area is to be used in any of the areas, the *area designation*

- S: for Stratigraphy
- P: for Petrography
- G: for Genesis
- F: for Colours
- Z: for Supplements

must be entered. For example:

- 2,35 // mS ; fs2 , u4 , F:bn // SaU2  
The colour **brown** (bn) will thus be interpreted into the "**Petrography**" area.

*Free text* can be entered into any area. The free text must be entered in apostrophe's. For example:

- 2,35 // 'Construction rubble', mS ; fs2 , u4 / bn / SaU2  
The free text **Construction rubble** will thus be interpreted into the "**Petrography**" area.

If you would like to have the long text in *brackets*, simply enter these at the desired position in the abbreviation line. For example:

- 2,35 // 'Construction rubble', (mS) ; fs2 , u4 / bn / SaU2  
**Medium sand**, in long text, will then be placed in brackets.

Using the *Supplements* field in the SEP 2 abbreviation line it is possible to record the *soil group*, the *consistencies* or the *drilling progress* in the corresponding fields of the bore log form. The allocations are defined by the column names in the "**SEPKURZ.txt**" file (also see menu item "**Edit/SEP abbreviations**", dialogue box button "**Supplements**", Section 5.2.13). It is also possible to combine a number of abbreviations, e.g. "**kos2-kos3**" for consistencies "**soft to firm**".

In the supplements field abbreviations are also provided for describing *groundwater* conditions. The depth information is entered in brackets following the abbreviation. Additional descriptions, e.g. the date, are entered in single quotation marks and follow after the depth data and a space or comma.

The brackets containing the depth data must immediately follow the groundwater abbreviation, without a space.

The decimal separator for depth input must be a point, not a comma.

Example:

- 2.35 // 'Building waste', mS ; fs2 , u4 / bn / SaU2, bv3-bv4, gws(2.66,'30.08.01')  
This means that in the DIN 4022 form, for example, the soil group in column "2h" is entered as "SU\*", "medium - difficult to drill" is entered in column "2d" and "GW risen to (2.66, 30.08.01)" in column "3".

Input of *samples* and their designations follows at the end of the abbreviation line. After the final supplement input enter a "/" and begin with the depth from which the sample was taken.

It is important that the sample depth information is entered using a decimal point, not a comma.

You can then enter the field designation in brackets. For the type of sample, the SEP abbreviations are available once again, which you can view or supplement in "**Edit / SEP abbreviations**", button "**Samples**". The sample type (e.g. special sample) must also be placed in brackets and be separated from the sample designation by a comma. If a further sample has been taken from the same horizon, separate the entries with a ";" and enter the depth, number and type in the same sequence.

- For example the entry  
..... / 1.2 (Gl 1), (bp1) ; 1.4 (Gl 2), (so)  
means very poor quality bore sample (= bp1) at a depth of 1.2 m in glass 1 and a special sample (= so) at a depth of 1.4 m in glass 2

The sample base level is entered in the format shown above. If the top and bottom of the sample need to be displayed, the appropriate check box must first be activated under "**Edit/SEP abbreviations**", dialogue box button "**Preferences**". Depth input then follows the example below:

- ..... / 1.0-1.2 (Gl 1), (kp)  
This allows both depths to be used in the form.

The SEP 2 program is much more consequential than the DIN 4022. The genetic expressions *topsoil*, *boulder clay*, *fill*, etc., e.g., are thrown into one pot with purely petrographic expressions (e.g. sand, gravel, etc.) in DIN 4022. If you would like to enter these genetic expressions in the first position in the long text line, using **GGU-BORELOG** (e.g. to 1.2 m fill, sand, silty), you must enter the following abbreviation line:

- 1,2 // G:y, S, u

Where "G:" stands for the genetic abbreviation subset and the "y" is the SEP 2 abbreviation for fill from this subset. In principle, it is also imaginable to enter the "y" abbreviation, together with the long text "**fill**" into the petrography subset. This procedure may be pragmatic, as you can do without input of the "G:", you will, however, lose compatibility to the SEP 2 program. The functionality of the **GGU-BORELOG** program will not be restricted in any way. You can also create a completely different set of abbreviations with completely different long texts.

### 5.2.2.6 Data exchange with GGU-STRATIG

If you not only work with the **GGU-BORELOG** program, but also need to use the data entered in the **GGU-STRATIG** program for graphical visualisation of the stratigraphic logs, please note the following points:

- Always use the SEP 2 abbreviations, because they allow you to transfer considerably more information in an abbreviated format.
- In the supplements field, always enter the soil group, consistency and groundwater as abbreviations.
- Always enter the samples using the abbreviation line. Use the description of the sample type, e.g. so = special sample. The symbol for special sample (filled box) is then automatically displayed in **GGU-STRATIG**.
- When interpreting the abbreviations a short text is created automatically and can be used to achieve a *narrow* stratigraphic log when the data are transferred to **GGU-STRATIG**.
- Each abbreviation in the petrography field is allocated a code number. These code numbers control the soil type fill symbols used in the stratigraphic log visualisation to DIN 4023. A maximum of four code numbers can be allocated for horizon input (see Section 5.2.2.3). The four data boxes (code boxes) are filled in from left to right when interpreting a SEP 2 abbreviation line. The first two code boxes facilitate a complete fill of the allocated soil signatures for visualisation in **GGU-STRATIG**; they are therefore reserved for main soil types and soil types with large proportions of other constituents. The last two code boxes only fill half of the log with the allocated soil signatures; they should be reserved for medium to small proportions of soil types.

In order to prevent the code number for the following accessory soil type being written in the second code box when there is only one main soil type, a place holder (#) is entered in the abbreviation line, e.g.:

2.35 // mS ; # , fs2 , u4 // bn / SaU2.

The place holder '#' does not influence visualisation of the bore log **GGU-BORELOG**.

Data transfer to **GGU-STRATIG** can also be carried out if abbreviations are not used, i.e. the horizons are entered by hand in the text rows. A correct file is also created in this case, but it then requires post-processing in **GGU-STRATIG**.

The individual bore log can be saved as a **GGU-STRATIG** file using the button "**Save (GGU-STRATIG)**" in the general dialogue box of the "**Edit/Bore log**" menu item (see Section 5.2.2.1). If all bore logs need to be transferred to **GGU-STRATIG** use the menu item "**File/Save GGU-STRATIG file**" (see Section 5.1.8).

### 5.2.3 "Heading and header" menu item

The default format for the DIN 4022 form includes a two-line header. The two form title lines can be modified, depending on whether a bore log is to be created to DIN 4022-1, DIN 4022-2 or DIN 4022-3. The height of the form header can be increased by a maximum of 5 mm in the dialogue box's lower group box.

The screenshot shows a dialog box titled "Heading" with a close button (X) in the top right corner. It contains two main sections. The first section, "Title of output sheet", has two input fields: "1st line:" with the text "Bore log" and "2nd line:" with the text "for drilling without continuous core recovery". The second section, "Increase head height", has an input field "by [mm]" with the value "0.0" and the text "maximum 5 mm allowed" below it. At the bottom, there are three buttons: "OK", "Cancel", and "Standard".

For a bore log to ISO 14688-1 the information on the borehole and the project given in the dialogue box are displayed on the form. This menu item also allows modification to the input box designations. Data input is made in the menu item "**Edit/Additional data**" (see Section 5.2.6).

The screenshot shows a dialog box titled "Heading" with a close button (X) in the top right corner. It contains two main sections. The first section, "Title of output sheet", has two input fields: "1st line:" with the text "Bore log according to ISO 14688-1" and "2nd line:" with the text "and ISO 14689-1". The second section, "Umbenennung der Bezeichnungen nach ISO 14688-1", has several input fields: "Name of Company:", "Name of Client:", "Drilling method:", "Diameter:", "Angle:", "Name and signature ...:", "Project ID:", and "Exposure:". At the bottom, there are three buttons: "OK", "Cancel", and "Standard".

If the various bore logs are regularly used, a number of different templates can be created using the appropriate titles and designations and saved to different ".alg" files in "**Edit/Save graphics preferences**" (see Section 5.2.11).

## 5.2.4 " Project, report, etc " menu item

If several bore logs are loaded and you would like to edit the project name, the date, the report and/or annex number, then you would normally need to open the "**Base data**" dialogue box for all logs and edit them individually. Using this menu item you can have the same data entered in all logs.

The dialog box titled "Project, report, etc." contains the following fields and options:

- Project ID:** Text box containing "My town", with a "For all" info button.
- Project no.:** Text box containing "Project no.:", with a checked "For all" checkbox.
- No.:** Text box containing "999.98", with a checked "For all" checkbox.
- Annex:** Group box containing:
  - Page:** Text box containing "Page:", with a checked "For all" checkbox.
  - Increase only with each borehole (#), with an "Info" button.
  - Offset for annex:** Text box containing "0".
- Annex no.:** Group box containing:
  - Annex no.:** Text box containing "3.#", with a checked "For all" checkbox.
  - Number all pages continuously (#), with an "Info" button.
  - Offset for annex no.:** Text box containing "0".
  - No. of header pages:** Text box containing "1".

Buttons: "OK" and "Cancel" are located at the bottom of the dialog.

The data are used in all bore logs if the respective "**For all**" check box is activated. The lines of input ticked here are no longer displayed in the '**Base data**' dialogue box for the individual bore logs (see Section 5.2.2.2).

In the "**Annex**" and "**Annex no.**" group boxes automatic numbering can be achieved by using the place holders "#" and "%". See the corresponding "**Info**" boxes for more information.

Some examples will clarify the available options:

The example file contains two bore logs, B 1 und B 2. Each bore log consists of three pages, meaning the file has a total of six pages.

1. The Annex box contains text only: "**Annex no.:**", which is the same for all annexes. The input for Annex no. is "**3.#**", continuous page numbering is activated.

Annex

Page: Annex no.:  For all

Increase only with each borehole (#) Info

Offset for annex: 0

Annex no.

Annex no. 3.#  For all

Number all pages continuously (#) Info

Offset for annex no. 0

No. of header pages 0

Report no.: 10/2001  
Annex no.: 3.1

Report no.: 10/2001  
Annex no.: 3.6

Annex numbering begins at 3.1 and continues in sequence to 3.6.

2. The Annex box contains text only: "**Annex no.:**", which is the same for all annexes. The input for Annex no. is "**3.#**", continuous page numbering is activated. A header page will be added in front of bore logs B 1 and B 2; a "1" is therefore entered for the number of header pages.

Annex

Page: Annex no.:  For all

Increase only with each borehole (#) Info

Offset for annex: 0

Annex no.

Annex no. 3.#  For all

Number all pages continuously (#) Info

Offset for annex no. 0

No. of header pages 1

Report no.: 10/2001  
Annex no.: 3.2

Report no.: 10/2001  
Annex no.: 3.8

Annex numbering begins at 3.2 for bore log B 1, the B 1 header page is Annex 3.1. Numbering for bore log B 2 begins at 3.6 and continues to 3.8, the B 2 header page is Annex 3.5.



- Numbering has been entered in Annex, to be increased with each borehole only. The current page number and the total number of pages in Annex 3 are entered in Annex no. Remember that a header page is added in front of each borehole.

The B 1 bore log is annex number 3.1, that of B 2 is 3.2. With a header page per borehole page numbering for borehole B 1 starts on page 2 and on page 6 for borehole B 2. A total page number of 8 then results for Annex 3, including the header pages.

### 5.2.5 "Company" menu item

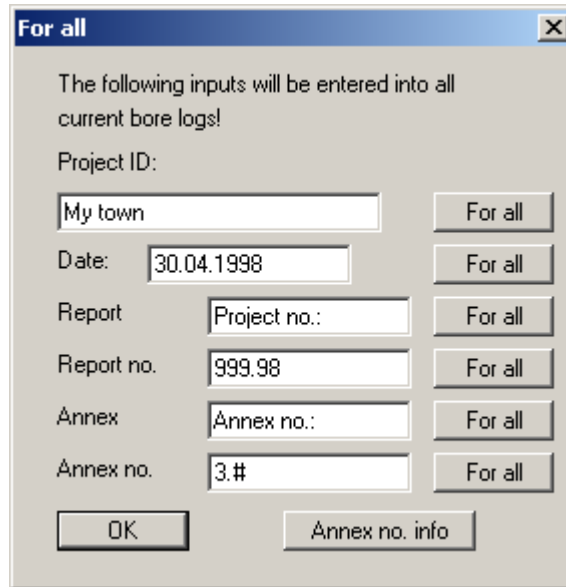
This menu item is active for visualisation to DIN 4022. A dialogue box with five text lines opens. The lines are for entering your company address data. The texts are displayed at the top left of the DIN 4022 form. Once entered, the company data can be saved in the "**GGU-BORELOG.alg**" file in the program folder (see Section 5.2.11). The company data are then automatically available for new bore logs whenever the program is started.

### 5.2.6 "Additional data" menu item

This menu item is active for visualisation to ISO 14688-1. A dialogue box opens for entering the data required by the ISO standard. The input box designations can be adapted to your personal needs in the menu item "**Edit/Heading and header**" (see Section 5.2.3). The data entered here can be saved in the "**GGU-BORELOG.alg**" file in the program folder (see Section 5.2.11). The data are then automatically available for new bore logs whenever the program is started

### 5.2.7 "For all" menu item

Using this menu item it is possible to make certain entries for all existing bore logs at once. These include information on the project and report, normally entered for all bore logs via the menu item "**Edit/Project, report, etc.**" (see Section 5.2.4). The input boxes are only available in the "**For all**" menu item's dialogue box if the "**For all**" check boxes have been deactivated. The dialogue box then looks like this:



The following inputs will be entered into all current bore logs!

Project ID:

Date:

Report

Report no.

Annex

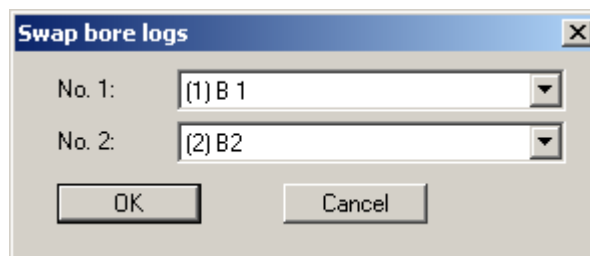
Annex no.

In order for the texts to be used in all existing bore logs the respective "**For all**" check box must be pressed for the appropriate line of text.

The texts entered in "**For all**" are then not used automatically in subsequently created or appended bore logs. If these entries need to be used for new bore logs the respective "**For all**" buttons must be clicked again.

### 5.2.8 "Swap bore logs" menu item

The sequence of the bore logs can be swapped using this menu item. This can be useful if log collections have been imported from **GGU-STRATIG**, but the borehole series was entered corresponding to the required profile and not to the borehole names.



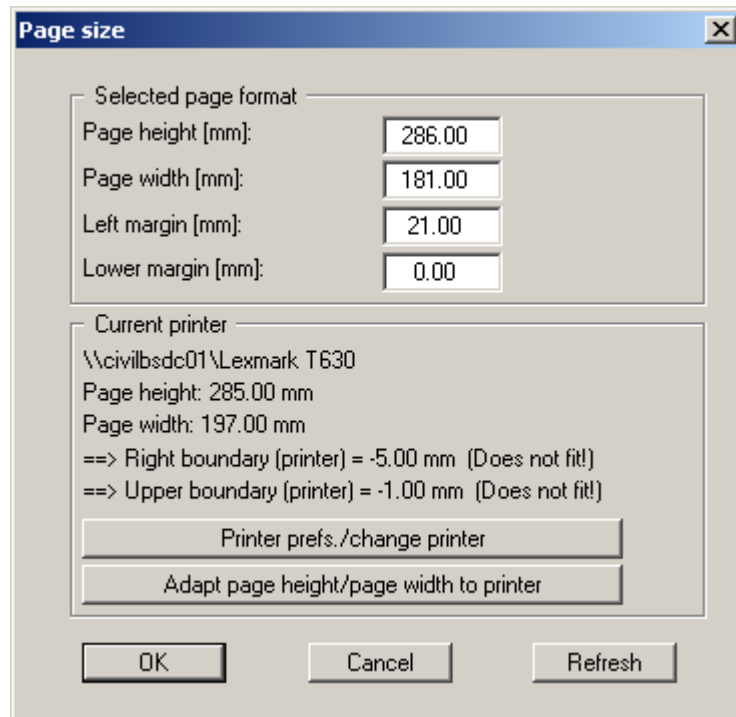
**Swap bore logs**

No. 1:

No. 2:

### 5.2.9 "Page format" menu item

This menu item allows the dimensions of the bore log form to be adapted to suit your requirements and/or the maximum dimensions accepted by the printer. A different printer may also be selected by pressing "**Printer prefs./change printer**".



In the dialogue box, "**Does not fit!**" can be seen following the value for the printer's right boundary. Click the "**Refresh**" button afterwards if these settings are manually adjusted. The new data is then compared to the printer data and the result displayed. It is also possible to specify the left and lower boundaries only and have the program determine the required sizes by pressing "**Adapt page height/page width to printer**".

### 5.2.10 "Load graphics preferences" menu item

You can reload a graphics preferences file into the program, which was saved using the "**Graphics preferences/Save graphics preferences**" menu item. Only the corresponding data will be refreshed.

### 5.2.11 "Save graphics preferences" menu item

The data entered in the menu items "**Edit/Heading and header**", "**Edit/Company data**" and "**Edit/Additional data**" can be saved to a file. If you select "**GGU-BORELOG.alg**" as file name, and save the file on the same level as the program, the data will be automatically loaded the next time the program is started and need not be entered again.

If you do not go to "**File/New**" upon starting the program, but open a previously saved file instead, the preferences used at the time of saving are shown. If subsequent changes in the general preferences are to be used for existing files, these preferences must be imported using the menu item "**Graphics preferences/Load graphics preferences**".

### 5.2.12 "GGU abbreviations" menu item

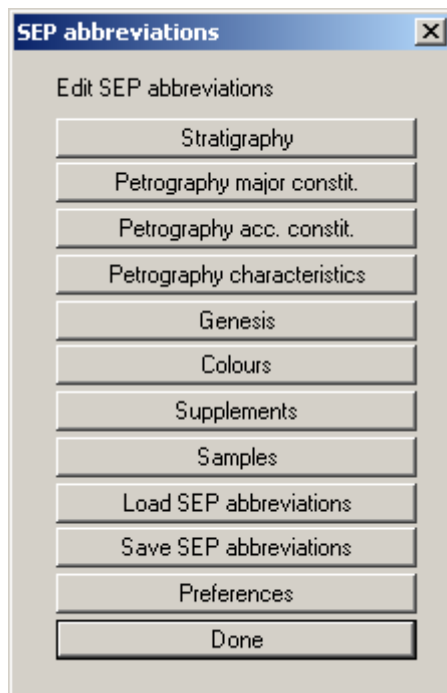
An explanation of modus operandi of the GGU abbreviations can be found in the menu item "**Edit/Bore log**" ("**Horizons**" button: Input using GGU abbreviations) (see Section 5.2.2.4). Using this menu item you can edit the GGU abbreviations, the corresponding code numbers and the corresponding long and short texts.

The dialogue box also allows saving of the abbreviation file (default suffix ".txt"). If you select "**KURZ.txt**" as file name, and save the file on the same level as the **GGU-BORELOG** program, the abbreviations will be automatically loaded at the next program start. Different abbreviation files can also be created and used as required via "**Load**" button.

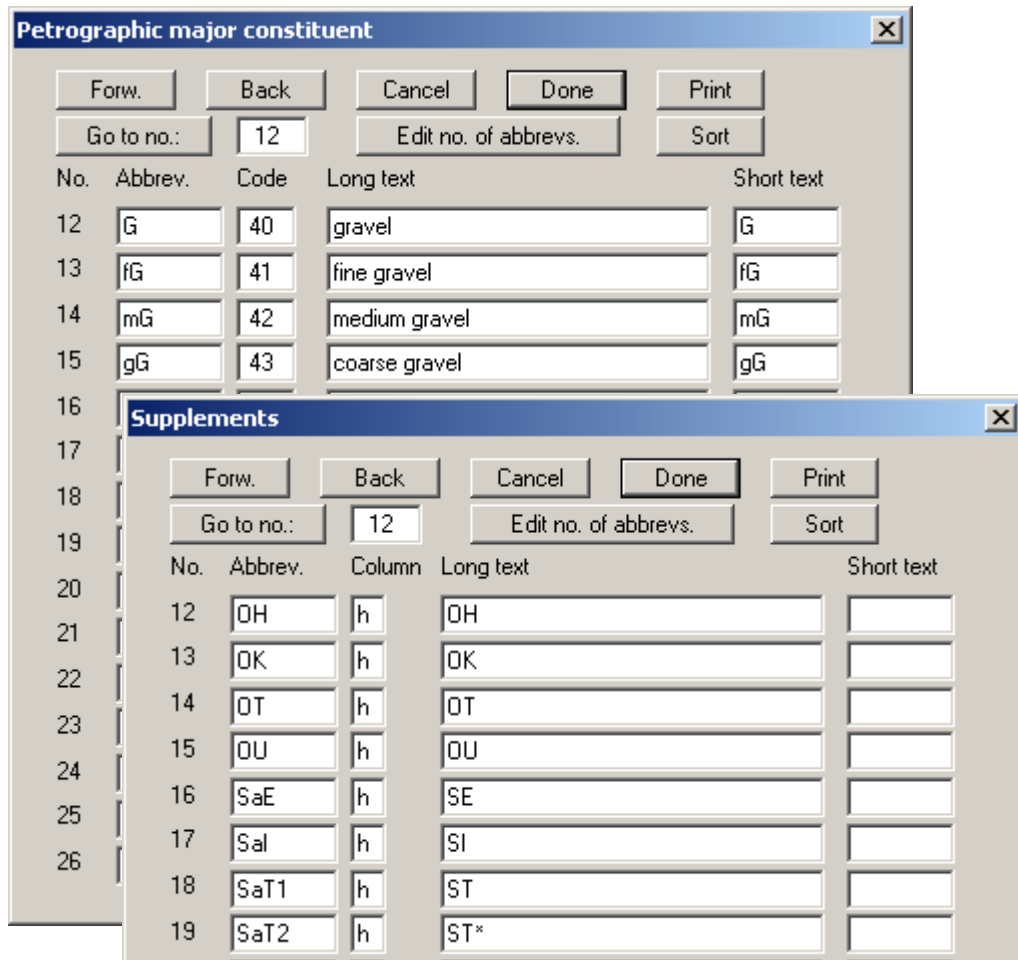
### 5.2.13 "SEP abbreviations" menu item

The SEP 2 abbreviations defined by LBEG for the "**Engineering geology**" subset are included in the "**SEPKURZ.TXT**" file, which is included with the program. The existing SEP 2 abbreviations can be viewed, printed and, if necessary, modified in the menu item "**Edit/SEP abbreviations**" together with the long texts and short texts, and the code numbers for controlling soil column hatching. Modified SEP 2 abbreviations can also be saved under a different name.

A dialogue box opens containing the SEP 2 abbreviations divided into the respective fields.



Click the individual field buttons to view the respective SEP 2 abbreviations and associated long texts, as shown in some of the displayed dialogue boxes. For example, in the "**Petrography**" field a column with codes controlling visualisation of the DIN 4023 soil signatures in **GGU-STRATIG** can be seen. The column allocations for the DIN 4022 form can be viewed in the "**Supplements**" field.



If the SEP 2 file has been modified, it can be saved under a different name by pressing "**Save SEP abbreviations**". This file is then available for subsequent sessions under the "**Load SEP abbreviations**" entry. If "**SEPKURZ.TXT**" is used as the file name and the file is saved in the program folder, the file be automatically loaded the next time the program is started.

When making modifications please note that the same abbreviations file must be used in both programs if the data are transferred to **GGU-STRATIG**.

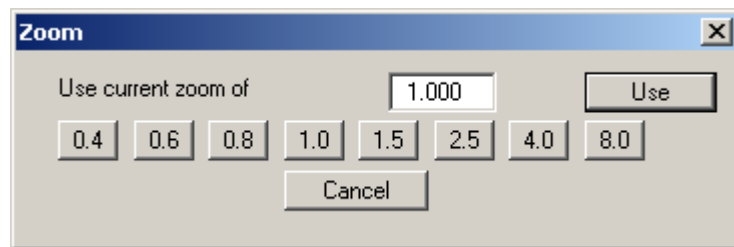
### 5.3 Graphics preferences menu

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#### 5.3.1 "Refresh and zoom" menu item

The program works on the principle of *What you see is what you get*. This means that the screen presentation represents, overall, what you will see on your printer. In the last consequence, this would mean that the screen presentation would have to be refreshed after every alteration you make. For reasons of efficiency and as this can take several seconds for complex screen contents, the screen is not refreshed after every alteration.

If, e.g., after using the zoom function (see below), only part of the image is visible, you can achieve a complete view using this menu item.



A zoom factor between 0.4 and 8.0 can be entered in the input box. By then clicking on "Use" to exit the box the current factor is accepted. By clicking on the "0.4", "0.6", etc. buttons, the selected factor is used directly and the dialogue box closed.

It is much simpler, however, to get a complete overview using [Esc]. Pressing [Esc] allows a complete screen presentation using the zoom factor specified in this menu item. The [F2] key allows screen refreshing without altering the coordinates and zoom factor.

#### 5.3.2 "Zoom info" menu item

By clicking two diametrically opposed points you can enlarge a section of the screen in order to view details better. An information box provides information on activating the zoom function and on available options.

#### 5.3.3 "Font selection" menu item

With this menu item you can switch to a different true-type font. All available true-type fonts are displayed in the dialogue box.

### 5.3.4 "Header toolbar" menu item

Using this menu item you can add free text to the bore logs and add lines, circles, polygons and images (e.g. files in formats BMP, JPG, PSP, TIF, etc.).

All drawing objects created using Mini-CAD are used on every page of the bore log.

This menu item is therefore only of use for special labelling, e.g. for use in the company logo.

A pop-up menu opens; the icons and functions used are described in more detail in the "**Mini-CAD**" manual provided.

### 5.3.5 "Toolbar preferences" menu item

After starting the program a horizontal toolbar for menu items appears below the program menu bar. If you would rather work with a popup window with several columns, you can specify your preferences using this menu item. The smarticons can also be switched off.

At the bottom of the program window you find a status bar with further information. You can also activate or switch off the status bar here. The preferences will be saved in the "**GGU-BORELOG.alg**" file (see menu item "**Graphics preferences/Save graphics preferences**") and will be active at the next time the program is started.

By clicking on the tools (smarticons) for the menu items you can directly reach most of the program functions. The meaning of the smarticons appears as a text box if you hover with the mouse pointer over the tools. Some of the tool functions cannot be activated from the normal menu items.



**"Zoom out"**

If you have previously *zoomed in*, this tool returns to a full screen display.



**"Zoom (-)"/"Zoom (+)"**

With the zoom functions you can zoom in or out of parts of the image, by clicking the left mouse button.



**"Copy/print area"**

Use this tool to copy only parts of the graphics in order to paste them, e.g. to a report. You will see information on this function and can then mark an area, which is copied to the clipboard or can be saved in a file. Alternatively you can send the marked area directly to your printer (see "**Tips**", Section 6.3).



**"Previous page"/"Next page"**

If there are several pages of bore logs, navigate through the pages by clicking these icons. The [F11] and [F12] function keys can also be used for navigation. The current page is displayed in the status bar.

## 5.4 ? menu

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### 5.4.1 "Copyright" menu item

You will see a copyright message and information on the program version number.

The "**System**" button shows information on your computer configuration and the folders used by **GGU-BORELOG**.

### 5.4.2 "Maxima" menu item

You will see information on the default program maxima.

### 5.4.3 "Help" menu item

The **GGU-BORELOG** online-help is opened using an installed browser (e.g. MS Internet Explorer). The help function can also be accessed using the **[F1]** function key.

### 5.4.4 "Mini-Help" menu item

Descriptions of the use of the function keys and accessing dialogue boxes are displayed in an info box.

### 5.4.5 "GGU on the web" menu item

Using this menu item you can access the GGU Software website: [www.ggu-software.com](http://www.ggu-software.com). Keep in touch with new program versions and the regular *download* offers.

If you would like to be automatically notified about program innovations, please register for the Newsletter in our Knowledge Base. Go to the following website: <http://kbase.civilserve.com>.

### 5.4.6 "GGU support" menu item

This menu item takes to the GGU-Software [Support area](#) at [www.ggu-software.com](http://www.ggu-software.com).

### 5.4.7 "What's new?" menu item

You will see information on program improvements in comparison to older versions.

### 5.4.8 "Language preferences" menu item

This menu item allows you to switch the menus and the graphics from German to English and vice versa. To work in German, deactivate the two check boxes "**translate dialogueues, menus**" and "**translate graphics**". You should then select the German abbreviation file from the drop-down menu: "**SEP-Kuerzel. (deutsch)**".

Alternatively, you can work bilingually, e.g. with German dialogueue boxes but with graphic output in English. The program always starts with the language setting applicable when it was last ended.



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## 6 Tips

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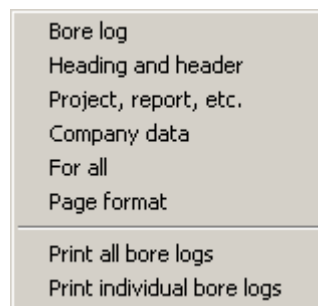
### 6.1 Keyboard and mouse

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You can scroll the screen with the keyboard using the cursor keys and the [**Page up**] and [**Page down**] keys. By clicking and pulling with the mouse, with [**Ctrl**] pressed, you activate the zoom function, i.e. the selected section will fill the screen. Furthermore you can use the mouse wheel to zoom in /out or scrolling the screen presentation. The following mouse wheel functions are available:

- Mouse wheel up = move screen image up
- Mouse wheel down = move screen image down
- [**Ctrl**] + mouse wheel up = enlarge screen image (zoom in)
- [**Ctrl**] + mouse wheel down = shrink screen image (zoom out)
- [**Shift**] + mouse wheel up = move screen image right
- [**Shift**] + mouse wheel down = move screen image left

If you click the right mouse button anywhere on the screen a context menu containing the principal menu items opens.



By double-clicking the left mouse button on output sheet or **Mini-CAD** objects, the editor for the selected object immediately opens, allowing it to be edited.

### 6.2 Function keys


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Some of the function keys are assigned program functions. The allocations are noted after the corresponding menu items. The individual function key allocations are:

- [**Esc**] refreshes the screen contents and sets the screen back to the given page format (A4). This is useful if, for example, you have used the zoom function to display parts of the screen and would like to quickly return to a complete overview.
- [**F1**] opens the online-help.
- [**F2**] refreshes the screen without altering the current magnification.
- [**F11**] navigates forwards through the bore logs.
- [**F12**] navigates backwards through the bore logs. The current page is displayed in the status bar.

### 6.3 "Copy/print area" icon

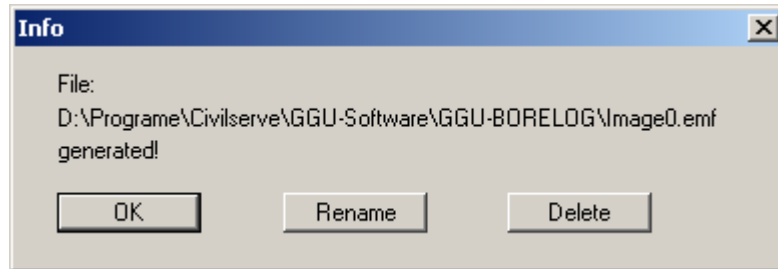
---

A dialogue box opens when the "Copy/print area" icon  in the menu toolbar is clicked, describing the options available for this function. For example, using this icon it is possible to either copy areas of the screen graphics and paste them into the report, or send them directly to a printer.

In the dialogue box, first select where the copied area should be transferred to: "**Clipboard**", "**File**" or "**Printer**". The cursor is displayed as a cross after leaving the dialogue box and, keeping the left mouse button pressed, the required area may be enclosed. If the marked area does not suit your requirements, abort the subsequent boxes and restart the function by clicking the icon again.

If "**Clipboard**" was selected, move to the MS Word document (for example) after marking the area and paste the copied graphics using "*Edit/Paste*".

If "**File**" was selected, the following dialogue box opens once the area has been defined:



The default location of the file is the folder from which the program is started and, if several files are created, the file is given the file name "**Image0.emf**" with sequential numbering. If the "**Rename**" button in the dialogue box is clicked, a file selector box opens and the copied area can be saved under a different name in an user-defined folder. Saving can be aborted by pressing the "**Delete**" button.

If the "**Printer**" button was pressed in the first dialogue box, a dialogue box for defining the printer settings opens after marking the area. Following this, a dialogue box for defining the image output settings opens. After confirming the settings the defined area is output to the selected printer.

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## 7 Index

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### A

- Annex number, generate automatically
  - for all bore logs ..... 23
- Annex number. enter the same for all bore logs ..... 23
- Annex numbers, enter for individual bore log.. 13

### B

- Base data, enter for individual bore log ..... 13
- Base data. enter the same for all bore logs ..... 23
- Bore log, delete/duplicate ..... 12
- Bore log, enter/edit ..... 11
- Bore log, navigate forwards/backwards..... 31
- Bore log, print all pages..... 8
- Bore log, print single page..... 10
- Bore logs, swap sequence ..... 26
- Boundaries, identify automatically ..... 8

### C

- Code numbers, enter for soil type symbols
  - to DIN 4023 ..... 14, 21
- CodeMeter stick..... 4
- Company data, enter..... 25
- Company logo, add via Mini-CAD ..... 31
- Consistencies, interpret using SEP 2
  - abbreviations ..... 19
- Context menu, open ..... 33
- Copy/print area ..... 31, 34

### D

- Delete, bore log ..... 12
- Delete, horizon ..... 15
- DIN 4022, use for visualisation ..... 6, 11
- DIN 4023, enter code numbers for soil type symbols..... 14, 21
- Drilling progress, interpret using SEP 2
  - abbreviations ..... 19
- DXF file, import ..... 4

### F

- File, load/save..... 6
- Font selection ..... 30
- Form, edit title ..... 22
- Free text, interpret using SEP 2 abbreviations.. 19
- Function keys ..... 33

### G

- GGU abbreviations, edit ..... 28
- GGU abbreviations, information on use ..... 16
- GGU-STRATIG file, export all bore logs ..... 7
- GGU-STRATIG file, export individual bore log ..... 12

- GGU-STRATIG, conditions for data exchange ..... 21
- Graphics, add via Mini-CAD..... 31
- Groundwater, interpret using SEP 2
  - abbreviations ..... 19

### H

- Horizon input, general ..... 14
- Horizon input, using SEP 2 abbreviations ..... 17
- Horizon, define/delete ..... 15

### I

- Installation ..... 4
- ISO 14688-1, use for visualisation ..... 6, 11

### K

- Knowledge Base, access ..... 32

### L

- Language preferences ..... 4, 32
- Licence protection ..... 4

### M

- Mini-CAD, use ..... 31
- Mouse wheel functions..... 33

### P

- Page format, determine automatically ..... 9, 27
- Print, all pages ..... 8
- Print, current bore log ..... 12
- Print, section ..... 34
- Print, single page ..... 10
- Printer preferences ..... 8, 27
- Printer, preferences ..... 8
- Program, load/save preferences ..... 27
- Program, show default maximum values ..... 32
- Program, show improvements ..... 32
- Program, show information ..... 32
- Project name. enter the same for all bore logs.. 23

### Q

- Quality information, interpret using SEP 2
  - abbreviations ..... 18

### R

- Remarks, enter manually ..... 15
- Report number, enter for individual bore log ... 13
- Report number. enter the same for all bore logs ..... 23

## **S**

Samples, enter manually .....	15
Samples, interpret using SEP 2 abbreviations ..	20
Scroll the screen .....	33
SEP 2 abbreviations, edit.....	28
SEP 2 abbreviations, explanation of input areas .....	17
SEP 2 file, import/export .....	12
Short text, enter manually.....	15
Smarticons, for menu items .....	31
Soil colours, interpret using SEP 2 abbreviations .....	18
Soil group, interpret using SEP 2 abbreviations .....	19
Soil type symbols, enter for GGU-STRATIG export.....	14
Soil type, interpret using SEP 2 abbreviations .	18

Status bar main program, activate.....	31
System, show information .....	32

## **T**

Toolbar, for menu items .....	31
Translation .....	32
True-type font.....	30

## **W**

What you see is what you get .....	30
------------------------------------	----

## **Z**

Zoom factor, define for full-screen display .....	30
Zoom function, activate.....	30, 31, 33